



Central Region RPC Board Meeting #1

February 6th, 2017- 10 a.m.-1 p.m.
Holiday Inn
441 Electronics Parkway, Liverpool, NY

1. Introductions
 - Board members introduced themselves and gave a brief background on their interest of the RPCs
2. Why are we here?- Led by Mark Thayer and Katie Molanare
 - a. Mission & Vision
 - b. Values
 - c. Formal? Informal? Discussion on by laws
 - Mark Thayer reviewed the purpose and objectives of the RPCs as discussed at past stakeholder meetings. Robert's rules and a draft of by laws were presented to the group. A new draft of mission and vision statements were proposed by Scott Marshall. A committee was formed to draft a new mission/vision statement (Scott Marshall, Jennifer Daly, Yvette Borne, Lisa Alford). Members of the board were asked to name values attributed to the board which include unity, quality, openness, clarity, integrity, equity, inclusiveness, transparency, family/peer driven, solution focused, and vision. Questions on how to define and determine data were asked. It was confirmed that a data dashboard to measure the impact of the RPCs would be available April/May.
 - Next Steps: The mission/vision committee will draft options and propose them at next meeting. Current RPC mission and goals will be sent to the committee to review and edit if needed.
3. Co-Chair Election- Review Nominations- **Will be Announced 2/13**
 - Katie Molanare reviewed the co-chair expectations and asked for any additional write ins. No additional nominations were made. Board members voted on co-chair with paper ballot that was submitted to Katie Molanare.
 - Next Steps: Votes will be tallied and co-chair will be announced February 13th.
4. Confer on Key Partners Appointments- Review Nominations
 - The list of key partner nominations was reviewed with the group. Katie Molanare reviewed what a "key partner" is. Scott Marshall made a motion to approve list of key partners. It was seconded by Scott Ebner. Key Partner list was approved by the board
 - Next Steps: Katie Molanare will reach out to the key partners and invite them to the next board meeting
5. Any Vacant board seats?- Suggestions on how to fill these slots
 - a. 1 Youth Advocate
 - Katie Molanare address vacant spot on the board and encouraged members to outreach to possible nominations.

6. MCTAC- review what this training will entail- **Monday, March 6th, 10 a.m.- 12 p.m.**, Holiday Inn, Liverpool
 - Katie Molanare reviewed MCTAC training date and description of presentation.
7. Breakout Groups
 - a. Staying Connected
 - b. Future stakeholder/Subcommittee Meetings
 - c. Community Outreach
 - d. Identify Issues
 - Board members reconvened after breaking out into their respective stakeholder groups. A speaker for each group was determined and reported back to the group on their discussions during the breakout groups. Linda Lopez, speaker for the Community Based Organizations spoke about what issues should be brought up at board meetings, an inventory by county of other meetings should be created to avoid overlap. Scott Ebner, speaker of the Hospital/Health System Providers discussed staying connected with members through email group, webinars, etc., and spoke about ways to move from problem focused to solution focused. Joan Godlewski, speaker of the Peer, Family, Youth Advocates discussed having a mission/vision statement before outreaching in the community, setting up weekly emails or calls to stay connected outside the board, possibly using social media as a platform to outreach, and including a peer in each committee. Megan Woodward, speaker for the Managed Care Organizations spoke on HCBS services being a “bottleneck” and HARP enrollment issues. In addition, Megan discussed bringing a formal, written set of recommendations to the co-chair meeting in June, as well as, having more information to start taking action-oriented steps (i.e. Sequence mapping).
 - Next Steps: A contact list of board members will be sent to the group. DCSs will inventory groups in their counties. Stakeholder groups/subcommittees will be created and reexamined at the next meeting.
8. Reconvene
 - a. How to bring agenda items to the table?
 - b. Issue Resolution
 - Katie Molanare reviewed the issue resolution diagram to the group. Members addressed concerns of sharing information and crosschecking issues with other boards/committees/initiatives. Jennifer Earl offered to send a DSRIP report from Jefferson County to the group. Teisha Cook suggested that DCSs communicate to Community Services Boards. Megan Woodward discussed involving PPSs to develop better collaboration with Community Based Organizations. When discussing issues, it was determined that voice from each group should be present within committees. An electronic group was suggested as a way to stay connected on issues between meetings.
 - Next Steps: Electronic platforms will be reviewed for next meeting
9. Schedule upcoming board meetings
 - Board members discussed possible dates for next meeting. Board meetings will be on the first Monday of the month, still meeting quarterly. The board will meet on March 16th for a MCTAC training. After that the board will meet May 1st, August 7th, and November 6th from 10:00 a.m. to 1 p.m. The venue will be determined.
 - Next Steps: A calendar invite will be sent to the group when a venue is decided on.

TimeLine

- First Quarter: February 6th, 10 a.m. to 1 p.m.
- Second Quarter: May- **TBD**
- June- Co Chairs Meeting
- Third Quarter: August- **TBD**
- September- Co Chairs Meeting
- Fourth Quarter: November- **TBD**

Questions about this process can be answered by your RPC Coordinator, Kathryn Molanare at KM@clmhd.org or 518-391-8535